

# Privacy policy for SKAKO A/S

### Personal data regarding HR - termination of employment

#### Personal data processing

#### **Definition**

Personal data means any information relating to an identified or identifiable natural person, even if it requires knowledge to a social security number, reg. no. or similar.

### Principles for processing personal data

#### Processing follows these principles:

- Handled legally, reasonably and transparently
- Collected for explicitly stated purposes
- Be sufficient, relevant and limited to what is necessary
- Be correct and up to date
- Only be stored for as long as necessary for the purpose
- Handled in a way that ensures adequate safety

### Collecting and use of personal data

We have data collected from the process of application and during employment, to the extent that they have not already been deleted.

#### Deletion of your personal data

We only store your personal data for as long as necessary for the purpose, with due regard to the fact, that there may be legal requirements for storing the data.

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Denmark



## Information security

We maintain appropriate technical, organizational and administrative measures, to protect your personal data.

#### **Contact details**

In case you have any question about this Privacy Policy, please contact us at:

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